



Umgeni Community Empowerment Centre

*Empowering people
to become self sustainable*

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034-250 NPO

BANK DEBIT ORDER INSTRUCTION / CREDIT CARD AUTHORITY

Name (Debtor) : _____ Date : _____
Address : _____ Contract No. : _____
_____ Debit Amount : _____
_____ Commencement Date : _____
Contact No _____ Abbreviated name as registered with the bank : **UCEC**

Dear Sir/Madam

The details of our account are as follows:

BANK : _____ CARDHOLDERS NAME : _____
BRANCH TOWN : _____ CARD NUMBER : _____
BRANCH NO. : _____ EXPIRY DATE : _____
ACCOUNT NAME : _____ CVV NUMBER : _____
ACCOUNT NO. : _____
TYPE OF A/C : _____ CARD TYPE : _____

This signed Authority and Mandate refers to our contract as dated on signature hereof ("the Agreement"). I hereby authorize you to issue and deliver payment instructions to the bank for collection against my abovementioned account at my above mentioned bank (or any other bank or branch to which I may transfer my account) on condition that the sum of such payment instructions will never exceed my obligations as agreed to in the Agreement, and commencing on the commencement date and continuing until this Authority and Mandate is terminated by me by giving you notice in writing of no less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address indicated above.

The individual payment instructions so authorized to be issued must be issued and delivered as follows

I, On the _____ day of each and every month commencing on _____. In the event that the payment day falls on a Saturday, Sunday or recognized South African public holiday, the payment day will automatically be the very next ordinary business day. Further, if there are insufficient funds in the nominated account to meet the

obligation, you are entitled to track my account and re-present the instruction for payment as soon as sufficient funds are available in my account;

ii. Monthly; on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due;

iii. Bi-monthly; on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due;

iv. Three-monthly; on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due;

v. Six-monthly; on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due;

vi. Annually; on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due;

vii. Weekly; on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due;

viii. Bi-weekly; on or after the dates when the obligation in terms of the Agreement is due and the amount of each individual payment instruction may not be more or less than the obligation due.

We understand that the withdrawals hereby authorized will be processed through a computerized system provided by the South African Banks and I also understand that details of each withdrawal will be printed on my bank statement. Each transaction will contain a number, which must be included in the said payment instruction and if provided to you should enable you to identify the Agreement. A payment reference is added to this form before the issuing of any payment instruction. We shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force, if such amounts were legally owing to you.

MANDATE

We acknowledge that all payment instructions issued by you shall be treated by our above mentioned bank as if the instructions had been issued by us personally.

CANCELLATION

We agree that although this Authority and Mandate may be cancelled by me, such cancellation will not cancel the Agreement. We shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force, if such amounts were legally owing to you.

ASSIGNMENT

We acknowledge that this Authority may be ceded to or assigned to a third party if the agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party.

Signed at _____ on this _____ day of _____ 20__

SIGNATURE AS USED FOR SIGNING CHEQUES OR CREDIT CARD VOUCHERS

Assisted by: _____

FOR OFFICE USE

AGREEMENT REFERENCE NUMBER

This Agreement reference number is: _____

(NOTE FOR MERCHANT : Delete credit card fields if you do not want to offer the credit card payment option)